



*Karen Raymond, Principal*

*Matthew Colby, Assistant Principal*

*Elizabeth Fowler, Student Services Coordinator*

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Dear Families,

Our mission statement says, *"In partnership with our families and community, we will provide an equitable and challenging education for all learners, in a safe and respectful environment."* Henniker Community School is committed to ensuring that every child learns to their greatest potential and we know that the 2017-2018 school year will be a successful one for your child.

*"In partnership"* is an important part of the mission statement. We believe that every parent has the best interests of their child at heart and our teachers want to build that partnership with you starting on the first day of school. If you have any concerns or ideas to share please contact your child's teacher without hesitation. If you ever feel that you need the assistance of an administrator please contact one of us and we will be happy to help you as well.

We ask that you review the parent/student handbook with your child. You will notice changes this year. We do want to highlight the drop off and pick up times. Drop off is no earlier than 7:50 am and pick up is at 3 pm. We are running into many children being dropped off at school before 7:50 am, which causes a supervision problem. Waiting in the office is no longer an option. Our mornings are hectic with phone calls/messages being taken while also working with substitutes checking in for schedules and plans. If you drop your child off before 7:50 am they will be on the playground unsupervised. We want students to be safe and therefore ask that you honor the 7:50 am drop off time, when supervision begins. If this creates a problem for you, please contact White Birch to arrange for your child to join the before school care program.

To avoid confusion, dismissal is best done when decisions are made in the morning for any changes that need to occur. If there is a change in your child's dismissal plans, please send in a note to the teacher, who will then send it to the office. This way both the teacher and our office staff know who has changed their dismissal plans. This will help us get your child where they need to be in a safe manner.

Welcome back and we look forward to seeing your child experience success.

Sincerely,

Karen Raymond  
Principal

Matthew Colby  
Assistant Principal

Betsy Fowler  
Student Services Coordinator